Certified Public Accountants

## CASA LAKE COUNTY, INC.

### FINANCIAL STATEMENTS FOR THE FISCAL YEARS ENDED JUNE 30, 2018 AND 2017

#### WITH

REPORT OF CERTIFIED PUBLIC ACCOUNTANTS

## Cheryl Rohlfs & Associates, Ltd.

Certified Public Accountants

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## INDEPENDENT AUDITOR'S REPORT

October 26, 2018

To the Board of Directors of CASA Lake County, Inc.

#### Report on the Financial Statements

We have audited the accompanying financial statements of CASA Lake County, Inc. (an Illinois nonprofit organization), which comprise the statements of financial position, as of June 30, 2018 and 2017, and the related statements of activities, functional expenses, and cash flows for the fiscal years then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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## Cheryl Rohlfs & Associates, Ltd.

Certified Public Accountants

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of CASA Lake County, Inc. as of June 30, 2018 and 2017, and the changes in its net assets and its cash flows for the fiscal years then ended in accordance with accounting principles generally accepted in the United States of America.

CHERYL ROHLFS & ASSOCIATES, LTD.

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Northbrook, Illinois

## CASA LAKE COUNTY, INC. STATEMENTS OF FINANCIAL POSITION JUNE 30, 2018 AND 2017

	2018	2017
ASSETS		
Cash and Cash Equivalents Investments Unconditional Promises to Give Accounts Receivable Prepaid Expenses Security Deposits Other	\$ 1,069,140 238,027 50,046 - 16,311 4,000	\$ 775,632 217,693 63,000 3,020 8,537 4,000 1,293
Property and Equipment:    Office Equipment    Furniture and Fixtures    Software    Website  Less: Accumulated Depreciation    Total Property and Equipment  Total Assets	18,513 20,925 3,500 5,890 48,828 (35,867) 12,961 \$ 1,390,485	20,006 20,925 3,500 5,890 50,321 (37,376) 12,945 \$ 1,086,120
Y Y A DAY MATERIA		
LIABILITIES		
Accounts Payable and Accrued Expenses	<u>\$ 62,462</u>	\$ 41,997
Total Liabilities	\$ 62,462	\$ 41,997
Net Assets Unrestricted Board Designated Total Unrestricted	1,107,888 214,135 1,322,023	792,988 214,135 1,007,123
Temporarily Restricted	6,000	37,000
<b>Total Net Assets</b>	\$ 1,328,023	\$ 1,044,123
<b>Total Liabilities and Net Assets</b>	<u>\$ 1,390,485</u>	\$ 1,086,120

## CASA LAKE COUNTY, INC. STATEMENTS OF ACTIVITIES FOR THE FISCAL YEARS ENDED JUNE 30, 2018 AND 2017

	2018	2017
UNRESTRICTED NET ASSETS:		
<b>Unrestricted Revenues and Gains:</b>		
Public Support:		
Government Grants (Schedule I)	\$ 125,661	\$ 41,220
Contributions and United Way (Schedule I)	670,907	601,710
Special Events and Fundraising Revenues:		
Annual Dinner Benefit, less expenses of \$117,874		
in 2018 and \$131,552 in 2017	364,783	412,570
Golf Outing, less expenses of \$23,650 in 2018		Miles of the second
and \$25,830 in 2017	72,172	68,040
Other Fundraising	658	503
Other Revenues:		
Training Fees	4,265	2,935
Miscellaneous Income	2,750	2,750
Investment Income	<u> 15,505</u>	11,195
<b>Total Unrestricted Revenues and Gains</b>	1,256,701	1,140,923
Net Assets Released From Restrictions Satisfied	化二氯 黄连 电	
By Payments	37,000	40,000
Total Unrestricted Revenues, Gains, and Other		
Support	1,293,701	1,180,923
Expenses:	212.222	000 101
Program Services	819,000	820,421
Supporting Services:		50 00 F
Management and General	53,118	52,937
Development	106,683	108,732
Total Expenses	978,801	982,090
INCREASE IN UNRESTRICTED		Φ 100.022
NET ASSETS	\$ 314,900	\$ 198,833
TEMPORARILY RESTRICTED NET ASSETS:		
Restricted Grant Received	\$ 6,000	\$ 37,000
Net Assets Released From Restrictions	(37,000)	(40,000)
DECREASE IN TEMPORARILY		v ve energeten
RESTRICTED NET ASSETS	\$ (31,000)	\$ (3,000)
INCREASE IN NET ASSETS	\$ 283,900	\$ 195,833
NET ASSETS, BEGINNING OF YEAR	1,044,123	848,290
NET ASSETS, END OF YEAR	<u>\$ 1,328,023</u>	\$ 1,044,123

# CASA LAKE COUNTY, INC. STATEMENTS OF FUNCTIONAL EXPENSES FOR THE FISCAL YEARS ENDED JUNE 30, 2018 AND 2017

			Ma	nagement				2018
				and	ъ	1		Total
	P	rogram		General	Dev	elopment		Total
Compensation and Related Expenses:		<00 0 TO	Ф	21 101	ď	57.260	\$	680,739
Salaries	\$	602,378	\$	21,101	\$	57,260 4,380	Ф	50,257
Payroll Taxes		44,262		1,615		*		49,838
Employee Benefits	_	44,101	Φ.	1,545	\$	4,192 65,832	\$	780,834
	\$	690,741	\$	24,261	<b>3</b>	03,832	Ф	700,034
Seminars and Education		1,174		-		-		1,174
Meetings and Conferences		6,269		383		-		6,652
Advocate Training and Development		5,689				-		5,689
Recognition Dinner		3,220		=		-		3,220
		71,847		3,254		8,345		83,446
Occupancy Telephone and Internet		4,292		194		498		4,984
-		1,080		49		126		1,255
Postage Office Expenses and Printing		16,894		765		1,962		19,621
Insurance		7,077		287		_		7,364
Dues and Subscriptions		1,716		302		-		2,018
Professional Fees		2,050		13,394		-		15,444
Professional Pees Promotional Materials		426		304		_		730
Credit Card Fees & Paypal Discounts		-		8,233		-		8,233
Miscellaneous Expenses		_		1,396		-		1,396
Other Fundraising Expenses		_		-		29,162		29,162
Total Expenses Before Depreciation	\$	812,475	\$	52,822	\$	105,925	\$	971,222
Total Expenses Before Depresident	Ψ	012,						
Depreciation		6,525		296		758		7,579
TOTAL EXPENSES	\$	819,000	\$	53,118	\$	106,683	\$	978,801

# CASA LAKE COUNTY, INC. STATEMENTS OF FUNCTIONAL EXPENSES FOR THE FISCAL YEARS ENDED JUNE 30, 2018 AND 2017 (CONTINUED)

			Mai	nagement			
				and			2017
	F	rogram		General	Dev	elopment	 Total
Compensation and Related Expenses:							
Salaries	\$	594,418	\$	27,001	\$	71,728	\$ 693,147
Payroll Taxes		45,323		2,059		5,469	52,851
Employee Benefits		56,629		2,572		6,833	66,034
	\$	696,370	\$	31,632	\$	84,030	\$ 812,032
Seminars and Education		3,342		-			3,342
Meetings and Conferences		4,472		810		-	5,282
Advocate Training and Development		4,919		-		-	4,919
Recognition Dinner		3,672		-		-	3,672
Occupancy		71,564		3,251		8,636	83,451
Telephone and Internet		4,222		192		509	4,923
Postage		1,838		83		222	2,143
Office Expenses and Printing		12,392		1,747		1,495	15,634
Insurance		4,655		1,380		-	6,035
Dues and Subscriptions		1,875		331		-	2,206
Professional Fees		2,056		12,984		-	15,040
Promotional Materials		1,363		109		-	1,472
Miscellaneous Expenses		1,082		118		130	1,330
Other Fundraising Expenses		-		-		12,914	12,914
Total Expenses Before Depreciation	\$	813,822	\$	52,637	\$	107,936	\$ 974,395
Depreciation		6,599		300		796	 7,695
TOTAL EXPENSES	\$	820,421	\$	52,937	\$	108,732	\$ 982,090

## CASA LAKE COUNTY, INC. STATEMENTS OF CASH FLOWS FOR THE FISCAL YEARS ENDED JUNE 30, 2018 AND 2017

	2018			2017
CASH FLOWS FROM OPERATING ACTIVITIES:				
Increase in Net Assets	\$	283,900	\$	195,833
Adjustments to Reconcile Change in Net Assets to Net Cash				
Provided by Operating Activities:				
Depreciation		7,579		7,695
Loss on Disposal of Assets		750		:=
Unrealized Gains on Investments		(3,475)		(3,693)
(Increase) Decrease in Operating Assets:				
Accounts Receivable		3,020		(3,020)
Unconditional Promises to Give		12,954		(14,729)
Prepaid Expenses		(7,774)		(5,593)
Other		1,293		(1,293)
Increase (Decrease) in Operating Liabilities:				
Accounts Payable and Accrued Expenses		20,465		(27,547)
NET CASH PROVIDED BY OPERATING				
ACTIVITIES	\$	318,712	\$	147,653
CASH FLOWS FROM INVESTING ACTIVITIES:				
Increase in Investments	\$	(16,859)	\$	(27,079)
Purchases of Property and Equipment		(8,345)		(5,500)
NET CASH USED IN INVESTING				
ACTIVITIES	\$	(25,204)	\$	(32,579)
CASH FLOWS FROM FINANCING ACTIVITIES	\$		\$	
NET INCREASE IN CASH	\$	293,508	\$	115,074
CASH AND CASH EQUIVALENTS, BEGINNING				
OF YEAR		775,632	-	660,558
CASH AND CASH EQUIVALENTS, END			140	Name Special Colors - 10 Sept. Colors
OF YEAR	\$	1,069,140	\$	775,632

## CASA LAKE COUNTY, INC. NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2018 AND 2017

#### 1. NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

#### **Nature of Activities**

CASA Lake County, Inc. (Organization) was incorporated under the laws of Illinois in October 1993, as a non-for-profit corporation. CASA Lake County advocates for the best interests of abused and neglected children within the juvenile court system. Based on the belief that every child is entitled to a safe and permanent home, thoroughly trained CASA volunteers work in collaboration with key agencies, legal counsel and community resources to serve as the child's advocate and represent the child's best interest in juvenile court.

#### **Basis of Accounting**

The financial statements of CASA Lake County have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

#### **Basis of Presentation**

The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

#### Cash and Cash Equivalents

For purposes of the Statement of Cash Flows, the Organization considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

#### **Contributions**

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

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#### **Investments**

Investments in equity securities and certificates of deposit are stated at fair market value. Unrealized gains and losses are included in the change in net assets in the accompanying statement of activities.

#### **Property and Equipment**

It is the Organization's policy to capitalize property and equipment more than \$1,000. Lesser amounts are expensed. Purchased property and equipment are capitalized at cost. Donations for property and equipment are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support.

Property and equipment are depreciated using the straight-line method over the useful lives of the assets as follows:

Office Equipment	5-10 years
Furniture and Fixtures	5-10 years
Software	3 years
Website	3 years

#### **Promises to Give**

Unconditional promises to give are recognized as revenues or gains in the period received and as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional.

#### **Income Taxes**

The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to the Organization's tax-exempt purpose is subject to taxation as unrelated business income. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization other than a private foundation under Section 509 (a)(2).

#### **Expense Allocations**

The costs of providing program and supporting services have been summarized on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, costs have been allocated between the Organization's program and the supporting services in a direct functional method, when applicable, and on the basis of proportional use of the service provided.

#### **Donated Services**

Donated services are recognized as contributions if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by individuals possessing those skills, and would typically need to be purchased by the Organization. Donated services are recorded at their fair values in the year received.

The Organization's program services rely upon the extensive use of volunteer time. These volunteers receive specialized initial training and must fulfill ongoing continuing education requirements. This contributed time is used to provide essential court-appointed advocacy services to the Organization's client population.

#### 2. CONCENTRATIONS OF CREDIT RISK

The Organization maintains its cash balances in four financial institutions. The cash balances are insured by the Federal Deposit Insurance Corporation up to \$250,000. The cash balances exceeded the insured limits by \$509,465 and \$258,609 as of June 30, 2018 and 2017, respectively.

#### 3. INVESTMENTS

The Organization has short-term investments in certificates of deposits and equity securities, which are carried at the quoted market values.

These investments include the following at June 30:

	2	2018	 
Certificates of Deposit			
Due through 3/28/22, 1.2% to 2.8%	\$	175,229	\$ 146,245
<b>Equity Securities</b>		62,798	61,416
Mutual Funds		-	 10,032
<b>Total Investments</b>	\$	238,027	\$ 217,693

The investment income and changes in market value have been included in the Statements of Activities of \$15,505 and \$11,195 for the fiscal years ended June 30, 2018 and 2017, respectively.

#### 4. FAIR VALUE MEASUREMENTS

Fair values of assets measured on a recurring basis as of June 30, 2018 were as follows:

			Quot	ed Prices in						
			Activ	Active Markets for Significant Other			Significant			
			Ident	Identical Assets Observable Inputs		ble Inputs	Unobser	vable Inputs		
	Fair Value		(	(Level 1)		(Level 2)		Level 3)		
Certificates of										
Deposit	\$	175,229	\$	175,229	\$	-	\$	-		
<b>Equity Securities</b>	_	62,798		62,798	_	-				
-	\$	238,027	<u>\$</u>	238,027	\$		\$	-		

#### Cheryl Rohlfs & Associates, Ltd.

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Fair values of assets measured on a recurring basis as of June 30, 2017 were as follows:

			Quot	ed Prices in				
			Active	e Markets for	Signif	icant Other	Sig	gnificant
					Unobser	vable Inputs		
	F	Fair Value	(I	Level 1)	(I	Level 2)	(	Level 3)
Certificates of								
Deposit	\$	146,245	\$	146,245	\$	-	\$	-
Equity Securities		61,416		61,416		=		-
Mutual Funds		10,032		_		10,032	****	_
	\$	217,693	\$	207,661	\$	10,032	\$	_

Fair values for these investments are determined by reference to quoted market prices and other relevant information generated by market transactions.

#### 5. LEASE COMMITMENT

CASA Lake County entered into a lease agreement for office space for a five-year term to April 2017, at a monthly rental of \$4,000. The Organization is responsible for utilities expense, landscaping and snow removal and security under this agreement. This lease was extended for five years to April 2021. Under the lease extension, monthly rental is \$4,500 from April 2017 to March 2018, \$4,800 from April 2018 to March 2018 and \$5,000 from April 2018 to April 2021. Rent expense for the fiscal years ended June 30, 2018 and 2017 was \$58,200 and \$55,400, respectively.

Minimum future rental payments under the operating lease are:

Fiscal Year Ending	Amount		
2019	\$	60,000	
2020		45,000	
	\$	105,000	

#### 6. EVALUATION OF SUBSEQUENT EVENTS

The Organization has evaluated subsequent events through October 26, 2018, the date which the financial statements were available to be issued.

## Cheryl Rohlfs & Associates, Ltd.

Certified Public Accountants

## OTHER FINANCIAL INFORMATION

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## INDEPENDENT AUDITOR'S REPORT ON FINANCIAL INFORMATION

October 26, 2018

To the Board of Directors of CASA Lake County, Inc.

We have audited the financial statements of CASA Lake County, Inc. as of and for the fiscal years ended June 30, 2018 and 2017, and have issued our report thereon dated October 26, 2018, which contained an unmodified opinion on those financial statements. Our audits were performed for the purpose of forming an opinion on the financial statements as a whole. The schedules of public support are presented for the purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

CHERYL ROHLFS & ASSOCIATES, LTD.

Northbrook, Illinois

Schedule I

## CASA LAKE COUNTY, INC. SCHEDULES OF PUBLIC SUPPORT FOR THE FISCAL YEARS ENDED JUNE 30, 2018 AND 2017

_	2018	2017
UNITED WAY, CONTRIBUTIONS AND OTHER GRANTS:		
United Way of Lake County	9,070	9,388
Gorter Family Foundation	30,000	20,000
Circle of Service	25,000	25,000
Trustmark Foundation	27,500	25,650
Heartland Children's Foundation	9,500	6,000
John R. Houlsby Foundation	_	20,000
The Grainger Foundation	-	10,000
Community Foundation for the Fox Valley Region, Inc.	44,204	37,775
Blowitz-Ridgeway Foundation	10,000	-
Baxter International	25,000	25,000
Chicago Mercantile Exchange	5,000	-
The Society of First Presbyterian Church of Lake Forest	12,000	10,000
Grace A. Bersted Foundation	10,000	20,000
AON Foundation	30,000	10,000
AbbVie Inc.	25,000	25,000
Caring Women's Connection	6,000	6,000
St. Joseph Catholic Church	6,000	5,000
Healthcare Foundation of Highland Park	50,000	40,000
Stern Family Foundation	-	7,500
UL LLC	-	5,000
Great Lakes Credit Union	5,000	-
First Presbyterian Church of Deerfield	6,000	8,000
Riley Safer Holmes and Cancila	-	5,000
Edward and Wanda Jordan Family Foundation	-	10,000
Stanley McNeil Foundation	25,000	10,000
North Shore Exchange NFP	16,000	50,000
Peggy and Steve Fossett Foundation	25,000	10,000
Benevity Community Impact Fund		5,000
The Hope Fund	-	5,000
Healthcare Foundation of Northern Lake Co.	5,000	-
Astellas USA Foundation	10,000	-
Jackson National Life Insurance Company	25,000	-
Various Organizations, Foundations, Churches, and		
Individuals Contributions and Grants	229,633	191,397
Total §	670,907	\$ 601,710

Schedule I

## CASA LAKE COUNTY, INC. SCHEDULES OF PUBLIC SUPPORT (CONTINUED) FOR THE FISCAL YEARS ENDED JUNE 30, 2018 AND 2017

	2018		2017	
GRANTS FROM GOVERNMENTAL AGENCIES:				
National CASA Association (Federal Pass Thru Grant)	\$	-	\$	37,000
City of Waukegan Community Development Block Grant		12,000		7,612
ELA Township		-		1,000
Lake County Community Development Block Grant		15,000		7,356
Libertyville Township Grant		2,000		2,000
North Chicago Community Development Block Grant		4,000		-
State of Illinois Attorney General - Violent Crime Victims				
Assistance Act Grant		13,150		12,252
State of Illinois Attorney General - VOCA		74,511		-
Village of Vernon Hills		-		6,000
Vernon Township		11,000		5,000
Tollion Tollians				
Total	\$	131,661	\$	78,220
Less: Temporarily Restricted		(6,000)		(37,000)
Debt. Lamporani, Leadure				
Total Unrestricted	\$	125,661	<u>\$</u>	41,220

Schedule I

### CASA LAKE COUNTY, INC. SCHEDULES OF PUBLIC SUPPORT (CONTINUED) FOR THE FISCAL YEARS ENDED JUNE 30, 2018 AND 2017

	2018		2017	
SPECIAL EVENTS AND FUNDRAISING REVENUES:				
Special Event Sponsors and Major Contributors:				
AbbVie	\$		\$	14,777
Sloan Global Holdings LLC	Ψ	5,000	Ψ	-
Camping World		40,000		40,000
CDW		30,000		37,000
AON Foundation		20,000		20,000
K & B Pools Inc.		5,000		20,000
Lundbeck LLC		10,000		10,000
UL LLC		5,000		10,000
Illinois Tool Works, Inc.		10,000		10,000
Northwestern University		-		5,000
Medline Industries, Inc.		_		5,000
Wintrust Financial Corp		7,000		-
Zurich American Insurance Company		5,000		-
Karen and Paul Hoelscher Charitable Fund		5,000		5,000
Leonardi Family Charitable Fund		_		20,000
Jack M. and Donna L. Greenberg Philanthropic Fund		10,000		10,000
Freedom Roads, LLC		20,000		52,750
Morris Silverman Charitable Foundation		20,000		20,000
Winston & Strawn		5,000		_
First Bank of Highland Park		5,000		-
Jockey International, INC.		20,000		-
Riley Safer Holmes and Cancila		5,000		-
Other Event Contributions and Revenues		352,137		378,968
Total Special Events and Fundraising Revenues	\$	579,137	\$	638,495